

Poll Technician Officer

Apply now.

Hourly Rate: \$25 per hour

Hours of Work: Variable hours during the election period

Are you tech-savvy and ready to make a difference in the upcoming election? Join us as a Poll Technician Officer (PT) and be the go-to person for setting up and configuring all the equipment used at voting locations. You'll handle everything from tabulators and ePoll books to cellular modems and printers.

What you'll be doing:

- Working with Elections Ontario HQ, a support network, and vendors to receive and set up technology for voting at the polls.
- Ensuring strict benchmarks are met for the setup and quality control of voting technology equipment.
- Troubleshooting and providing technical support for any issues with the poll voting technology.
- Confirming the timely and accurate production of management reports and lists.
- Assisting local election office staff, as well as training and logistics staff, with technical problems and software information, and contacting the Technical Support Call Centre (TSCC) for assistance when needed.
- Working closely with the Logistic Election Officer to organize and pack ePoll Book cases.
- May be traveling to voting locations within the electoral district to resolve technical issues.
- Performing other duties as assigned by the Returning Officer or designate.

What We're Looking For:

- Previous work experience as a Field Technician or in Technical Support Officer is a plus.
- Demonstrated experience with computer hardware, imaging, Windows OS, FTP, cellular and Wi-Fi networking, and Office 365.
- Able to work for long stretches of time, especially during election days.
- Must have a vehicle to travel to voting locations with spare equipment (e.g., ePoll Book cases) for troubleshooting and break/fix.
- Must be able to lift heavy items (e.g., full ePoll Book cases) weighing up to 45 lbs.
- Strong verbal and written communication, planning, scheduling, technical troubleshooting, and keyboarding skills.
- Ability to stay composed under pressure.
- Ability to work in a fast-paced environment during an electoral event.
- Local election office experience is a plus.
- Must be 18 years of age or older and eligible to work in Canada.

Working Conditions:

Pre-election Period:

- Attend a 3-day regional training between February 24 - March 28, 2025, excluding the week of March break.
- May work some hours to set up tech equipment at the local election office or the training and logistics office.

Election Period:

- Full-time hours with overtime (40-50 hours per week) over 8 weeks.

Ready to take on this exciting challenge? Apply now and be a part of the electoral process!

